

CONTRA COSTA COLLEGE
OPERATIONS COUNCIL COMMITTEE
Monday, January 23, 2017
9:00-10:30 a.m., Room SAB-211

Minutes

Committee Members: Tammeil Gilkerson (chair), Bruce King, Beth Goehring, Lilly Harper, Lt. Thomas Holt, Vicki Ferguson, James Eyestone, Susan Lee, Darlene Poe, Tenzin Jamphal (student) and Francis Sanson (student)

Present: Tammeil Gilkerson, Vicki Ferguson, Beth Goehring, Bruce King, James Eyestone, Susan Lee, Darlene Poe, Lilly Harper, and Lorena Cortez (taking notes)

Absent: Lt. Thomas Holt, Tenzin Jamphal and Francis Sanson

Meeting called to order at 9:12 a.m.

I. **Approval of Current Agenda**

Susan Lee moved to approve the agenda. Lilly Harper seconded the motion. VF, JE, DP, BG and BK voted aye. No nays. No abstentions. The agenda was approved unanimously.

II. **Approval of November 28, 2016 Minutes**

Lilly Harper moved to approve the minutes with changes. Beth Goehring seconded the motion. VF, JE, SL, DP, and BK voted aye. No nays. The minutes were approved unanimously.

III. **Action items**

A. **Move Back Tennis Courts, Swimming Pool Deck and Baseball Outfield Projects to the Schedule Maintenance Plan**

Bruce King notified Operations Council that Bond Measure E will not be able to cover the cost to resurface the tennis courts and swimming pool deck, or replace the baseball outfield grass. The projects will have to be moved back to the schedule maintenance plan; as such he asked the committee to approve the revised schedule maintenance plan.

The changes to schedule maintenance plan raised questions regarding project approval protocol, process to increase budget and the addition of the classroom emergency communication systems and Applied Arts building (AA) chiller projects to the schedule maintenance plan. The committee asked to invite Mariles Magalong, Business Services Director to address the committee's questions and discuss the schedule maintenance plan.

The committee members discussed the schedule maintenance plan revisions. Bruce King moved to approve moving back the tennis courts, swimming pool deck and baseball outfield grass

projects to the schedule maintenance plan. Beth Goehring seconded the motion. LH, VF, BG and BK voted aye. JE, DP and SL voted nay. No abstentions. The motioned passed 4 to 3.

IV. Information/Discussion Items

A. Campus Advertising Policy Recommendations from Constituencies

Discussion item was tabled; it will be included on the agenda at next Operations Council meeting on Monday, February 13, 2017.

B. Other Discussion/News Item

Tammeil Gilkerson asked to add composition of Operations Council as an agenda discussion item at the next meeting on Monday, February 13, 2017. Also, a reminder to all not to hang banners on buildings until the official advertising policy is completed.

V. Adjournment

Susan Lee moved to adjourn the meeting. Lilly Harper seconded the motion. DP, BK, JE, VF and BG voted aye. No nays. Motion was unanimously approved.

Meeting adjourned at 9:41a.m.

SCHEDULE MAINTENANCE 2016 - 2017

**CONTRA COSTA COLLEGE
FIVE-YEAR SCHEDULED MAINTENANCE PLAN
2016 - 2017
8-Nov-16**

<u>PROJECT DESCRIPTION</u>	<u>TYPE</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>FUTURE</u>
AA Building Chiller	Mechanical	400,000					
Art Building Repairs & Maintenance	Interior	120,000					
Classroom Emergency Communiation System	Other	170,000					
Performing Arts Center Painting	Exterior	111,194					
Total		<u>801,194</u>					
Upgrade ELC playground	Exterior		100,000				
Replace HVAC in Art Bldg.	Mechanical		350,000				
Re-surface Tennis Courts	Exterior		400,000				
Standardize Fire Alarm Systems	Mechanical		350,000				
Total			<u>1,200,000</u>				
Replace the Art Building Roof	Roof			500,000			
Re-surface Swimming Pool Deck	Exterior			750,000			
Resurface Campus Drive	Exterior			800,000			
Replace PAC Roof	Roof			500,000			
Total				<u>2,550,000</u>			
Repair/Replace Paved Walk-Ways	Exterior				200,000		
Replace Baseball Field Grass	Exterior				500,000		
Replace Floor Coverings	Interior				200,000		
Re-surface Parking Lots	Exterior				1,500,000		
Total					<u>2,400,000</u>		
Install Double Pain Windows in Numerous Buildings	Exterior					1,200,000	
Renovate landscape on the hill along side Campus Drive	Exterior					150,000	
Total						<u>1,350,000</u>	
ADA Renovation Projects							5,000,000
Totals		<u>801,194</u>	<u>1,200,000</u>	<u>2,550,000</u>	<u>2,400,000</u>	<u>1,350,000</u>	<u>5,000,000</u>